

**LOUISIANA STATE BOARD OF NURSING  
17373 PERKINS ROAD  
BATON ROUGE, LOUISIANA 70810**

**MINUTES OF THE DECEMBER 14, 2017 BOARD MEETING**

**Call to Order:** The regular meeting of the Louisiana State Board of Nursing was called to order at 10:00 a.m. by L. Bonanno, President, on Thursday, December 14, 2017 at the Louisiana State Board of Nursing, 17373 Perkins Road, Baton Rouge, Louisiana 70810.

**Roll Call:** The following Board members were in attendance:  
Laura Bonanno, DNP, CRNA, President  
Tim Cotita, MSHCE, RN, CDE, Alternate Officer  
Nancy Davis, MN, RN, NE-BC  
Jolie Harris, DNS, RN, NEA, CAS  
Jacqueline Hill, PhD, RN  
Tavell Kindall, DNP, APRN  
Patricia Prechter, EdD, MSN, RN  
Sue Westbrook, DNS, RN  
Marelle Yongue, M.D., Ex-Officio Member

The following Board members were not present:  
Teresita McNabb, RN, MSHSA, NEA, FACHE, Vice President  
Juzar Ali, M.D., Ex-Officio Member

The following staff members were in attendance:  
Karen C. Lyon, PhD, APRN, ACNS-BC, NEA-BC, Executive Director/CEO  
Patricia Dufrene, PhD, RN, Director of Education and Licensure  
Jennifer Wright, DNP, APRN, FNP-BC, Chief Nursing Officer  
Cynthia York, DNP, RN, CGRN, FRE Director, Practice and Credentialing  
Isonel Brown, MS, MBA, Chief Administrative Officer  
Wanda Matthews, MPA, Chief Regulatory Officer  
Barbara H. McGill, MSN, RN, Director of RNP/Monitoring  
Cynthia Bienemy, PhD, RN, Director of Louisiana Center for Nursing  
Carrie LeBlanc Jones, JD, Board Attorney  
Marcia Carter, Administrative Assistant to the Executive Director  
Suzanne C. Armand, CCR, CVR, Court Reporter

**Adoption of Agenda:**

**Motion:** by N. Davis, seconded, to adopt the Agenda with the ability to rearrange the agenda items for efficiency.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Reading of Minutes:**

The Minutes of the November 14, 2017 Board Meeting are available for viewing on Confluence.

**Motion:** by N. Davis, seconded, to approve the Minutes of the November 14, 2017 Board Meeting.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**UNFINISHED BUSINESS**

**Internationally Educated Nurses Task Force: Dr. Cindi York**  
(Under Agenda Item 3.1.2.2)

**Solu-Cortef Ad Hoc Committee: Dr. Cindi York**  
(Under Agenda Item 3.1.2.1)

**Nurse Practitioner Dual Role Education Programs: Dr. Wright**  
(Under Agenda Item 3.1.3)

**1. Consent Agenda Motions:**

**Agenda Item 1.1**

**Education Consent Agenda Motions**

**Agenda Item 1.1.1**

**LSBN Staff Program Status Reports**

1. NCLEX Report
2. Accreditation Reports

**Agenda Item 1.1.2**

**Approved Program Reports**

1. Franciscan Missionaries of Our Lady University – ACEN Correspondence
2. Southern University at Shreveport – Site Visit
3. LSU Eunice – Focused Site Visit

**Agenda Item 1.1.3**

**Education Announcements**

**Motion:** by P. Prechter, seconded, to approve the Consent Agenda items.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

## **2. Office of Executive Director**

### **Agenda Item 2.3**

#### **Recognition of Outgoing Board Members and Completion of First Term Member**

Dr. Harris, Dr. Prechter and Dr. Westbrook were recognized by Dr. Lyon for completing two terms of service with the Board.

T. Cotita was recognized for completing his first term of service with the Board.

## **3. Division Reports**

### **Agenda Item 3.1**

#### **Division of Nursing Practice - Dr. Jennifer Wright**

### **Agenda Item 3.1.1**

#### **Education – Dr. Patricia Dufrene**

### **Agenda Item 3.1.1.1**

#### **Schools of Nursing Probationary Status Reports**

### **Agenda Item 3.1.1.1.1**

#### **Baton Rouge General Medical Center’s Probationary Status Report**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by J. Hill, seconded, that the Board accept Baton Rouge General Medical Center’s report and action plan regarding the probationary status of the Diploma program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

### **Agenda Item 3.1.1.1.2**

#### **Dillard University’s Probationary Status Report**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by J. Hill, seconded, that the Board accept Dillard University's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.3**

**Franciscan Missionaries of Our Lady University's Probationary Status Report**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by J. Hill, seconded, that the Board accept the Franciscan Missionaries of Our Lady University's report and action plan regarding the probationary status of the Baccalaureate of Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.4**

**Louisiana College's Probationary Status Report**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

**Motion:** by J. Hill, seconded, that the Board accept Louisiana College's report and action plan regarding the probationary status of the Baccalaureate in Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.5**

**Southern University at Shreveport's Probationary Status Report**

Summary/Background presented by Dr. Dufrene. Recommended acceptance.

Discussion ensued.

Tiffany Varner, Director of Nursing, Southern University at Shreveport, was present to provide information and to answer questions by Board members.

**Motion:** by J. Hill, seconded, that the Board accept Southern University at Shreveport's report and action plan regarding the probationary status of the Associate of Science in Nursing education degree program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.2**  
**Impact Form Revision**

Summary/Background provided by Dr. Dufrene.

Dr. Dufrene presented the revision of the Impact Form. Recommended approval.

Discussion ensued regarding the verbiage of the revision.

Approval deferred until the February 22, 2018 Board meeting.

**Agenda Item 3.1.1.3**  
**Request for Major Substantive Changes**

**Agenda Item 3.1.1.3.1**  
**University of Louisiana at Monroe's request for Major/Substantive Changes**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Discussion ensued regarding Board's concerns.

Dr. Rhonda Hensley, University of Louisiana at Monroe School of Nursing, was present to provide information and to answer questions by Board members.

**Motion:** by P. Prechter, seconded, that the Board approve the major/substantive change request from the University of Louisiana at Monroe to add the following role:

Family Nurse Practitioner (FNP, MSN)

T. Cotita abstained

Voice Vote: L. Bonanno-yes; N. Davis-yes; J. Hill-yes; J. Harris-yes;  
T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.3.2**  
**LSU Health Science Center's request for Major/Substantive Changes**

Background/Summary was presented by Dr. Dufrene. Recommended approval.

**Motion:** by J. Hill, seconded, that the Board approve the major/substantive changes request from Louisiana State University Health Sciences Center to add the following roles and populations to the current approved graduate education degree program:

Pediatric Nurse Practitioner Acute Care (BSN-DNP)

Pediatric Nurse Practitioner Primary Care (BSN-DNP)

Dr. Bonanno was recused.

Voice Vote: T. Cotita-yes; N. Davis-yes; J. Hill-yes; J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

### **Agenda Item 3.1.1.3.3**

#### **Franciscan Missionaries of Our Lady University's request for Major/Substantive Changes**

Background/Summary was presented by Dr. Dufrene. Recommended approval

**Motion:** by P. Prechter, seconded, that the Board approve the major/substantive change from Franciscan Missionaries of Our Lady University to revise the program and course outcomes, curriculum sequence, course credit hour, and total clinical hours in the current and following approved graduate education degree program:

Family Nurse Practitioner (FNP)

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes; J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

### **Agenda Item 3.1.1.4**

#### **Request for In-State New Program Approval**

##### **Agenda Item 3.1.1.4.1**

#### **William Carey University's Initiation of a Bachelor of Science in Nursing Education Degree Program.**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Linda Markey, Education Department at Baton Rouge General Medical Center, Monica Nijoka, Chief Nursing Officer at Baton Rouge General Medical Center, Dr. Karen Sicard, Dean of Nursing at William Carey University, and Dr. Alicia Lundstrom, Associate Dean of Nursing at William Carey University, were present to provide information and to answer questions by Board members.

**Motion:** by P. Prechter, seconded, that the Board accept the letter of intent and feasibility study from William Carey University and approve Step I to establish a baccalaureate of science in nursing education degree program.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.4.2**

**Grambling State University Initiation of a Bachelor of Science in Nursing Education Degree Program.**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Meg Brown, Nurse Administrator at Grambling State University, was present to provide information and to answer questions by Board members.

Discussion ensued regarding Board's concerns.

**Motion:** by P. Prechter, seconded, that the Board approve Step II from Grambling State University to establish a baccalaureate of science in nursing education degree program and grant initial approval.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.4.3**

**Dillard University's Initiation of a Bachelor of Science in Nursing Education Degree Program.**

Summary/Background presented by Dr. Dufrene. Recommended approval.

**Motion:** by S. Westbrook, seconded, that the Board accept and approve the request to restructure the baccalaureate of science in nursing education degree program at Dillard University.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.5**

**Requests for Out of State APRN Clinical Experiences**

**Agenda Item 3.1.1.5.1**

**Frontier Nursing University’s Request to Offer Graduate Clinical Experiences in Louisiana**

Summary/Background presented by Dr. Dufrene. Recommended approval.

**Motion:** by P. Prechter, seconded, that the Board approve the request of Frontier Nursing University to offer graduate clinical experiences in Louisiana until December 14, 2020 for the following roles/populations:

MSN, PMC, DNP:

Certified Nurse-Midwife (CNM)

Women’s Health Nurse Practitioner (WHNP)

Family Nurse Practitioner (FNP) MSN, PMC

Psychiatric Mental Health Nurse Practitioner (PMHNP)

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes; J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.5.2**

**Texas Christian University’s Request to Offer Graduate Clinical Experiences in Louisiana**

Summary/Background presented by Dr. Dufrene. Recommended approval.

**Motion:** by S. Westbrook, seconded, that the Board approve the request of Texas Christian University to offer graduate clinical experiences in Louisiana until December 14, 2020 for the following role/population:

Certified Registered Nurse Anesthetist (DNPNA)

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes; J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.5.3**

**Texas Wesleyan University’s Request to Offer Graduate Clinical Experiences in Louisiana**

Summary/Background presented by Dr. Dufrene. Recommended approval.



**Motion:** by S. Westbrook, seconded, that the Board approve the request of Texas Wesleyan University to offer graduate clinical experiences in Louisiana until December 14, 2020 for the following role/population:

Certified Registered Nurse Anesthetist (MSNA)

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.6**

**LSU Health Sciences Center's Request for Approval of the Early Admission RN Program Concurrent Articulation Agreement with Delgado Community College/Charity School of Nursing**

Summary/Background presented by Dr. Dufrene. Recommended approval.

Dr. Deborah Garbee, Associate Dean at Louisiana State University, Health Sciences Center, was present to provide information and to answer questions by Board members.

Discussion ensued regarding Board's concerns.

**Motion:** by S. Westbrook, seconded, that the Board defer the request of Louisiana State University Health Sciences Center to initiate an Early Admission Registered Nurse (EARN) program through a concurrent enrollment articulation agreement with Delgado Community College/Charity School of Nursing pending clarification of the financial impact on enrolled students who are unsuccessful on NCLEX-RN and of the availability for a part-time plan of study.

Dr. Bonanno was recused

Voice Vote: T. Cotita-yes; N. Davis-yes; J. Hill-yes; J. Harris-yes;  
T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.1.7**

**Excelsior College**

Summary/Background presented by Dr. Dufrene.

Discussion ensued regarding the licensure of graduates from Excelsior College's online Associate of Science in Nursing education degree program in Louisiana.

**Motion:** by P. Prechter, seconded, to defer the matter until the February 22, 2018 Board meeting.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;

J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Agenda Item 3.1.2**

**RN Practice/Credentialing**

**Agenda Item 3.1.2.1**

**Request for Declaratory Statement on the Registered Nurse Delegating Medication Administration to Trained, Unlicensed School Employees in Life Threatening Situations.**

Summary/Background presented by Dr. York. Recommended approval.

Dr. York provided an Opinion Statement from the Louisiana School Nurses Organization (LSNO) regarding Solu-Cortef delegation to trained unlicensed school personnel.

A draft Declaratory Statement was provided to Board members. (See Exhibit 5)

Should the full Board support the use of a generalized Declaratory Statement, Dr. York's recommendation would be to retire all others from the LSBN website.

**Motion:** by P. Prechter, seconded, to approve the Declaratory Statement on the Registered Nurse Delegating Medication Administration to Trained, Unlicensed School Employees in Life Threatening Situations as presented herein; and authorize the retraction of all previously rendered practice opinions and declaratory statements related to Registered Nurse (RN) delegation of medication administration to trained, unlicensed school employees in life threatening situations.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

(Lunch Break)

(Dr. Bonanno called the meeting back to order)

**Agenda Item 3.1.3**

**Division of Administration**

**Agenda Item 3.1.3.3**

**Finance/Records Management**

**Agenda Item 3.1.3.3.1**

**FY 2019 Annual Budget**

**FY 2018 Amended Budget**

Ms. Brown introduced Mr. Gajinder Dhaliwal who has accepted the Administrative Program Manager position.

Mr. Gajinder Dhaliwal gave the Board an overview of his professional background.

Ms. Brown presented the FY 2018 Amended Budget which was reviewed with Board members. (See Attachment).

Discussion ensued.

Ms. Brown and Mr. Hebert presented the FY 2019 Annual Budget which was reviewed with Board members. (See attachment).

Discussion ensued.

**Motion:** by N. Davis, seconded, to accept the Amended FY 2018 and the FY 2019 Annual Budget.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**Item 3.1.3.1.**  
**Information Technology**

(No Report)

**Item 3.1.3.2**  
**Human Resources**

**Item 3.1.3.2.1**  
**LSBN Human Resources Report**

(No Report)

**Agenda Item 3.1.2.2**  
**Review of the Louisiana State Board of Nursing's Credentialing Process for Internationally Educated Registered Nurses.**

Summary/Background presented by Dr. York.

Dr. York presented a full report regarding the Committee's work to the Board. Board members were provided a hard copy of the agenda sheet.

Dr. York commented that she feels the Committee has a well-thought-out process for credentialing internationally educated nurses. CGFNS has stated they are very pleased with the process that the Committee has.

Motion: by N. Davis, seconded, to approve LSBN's process for credentialing Internationally Educated Nurses (IENs), including but not limited to, the:

Incorporation of the NCSBN recommendations for uniform licensure requirements;

Utilization of a credentialing evaluation service that provides written analysis of IENs' education and licensure in terms of US comparability;

Utilization of the highest level of national standards for determining English proficiency.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes; J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

Dr. York stated that the Committee was asked to develop a whitepaper relative to the ethical treatment of IEN. Dr. York will report back to the Board regarding this request.

**Agenda Item 3.1.3**  
**Advanced Practice**

At the November 14, 2017 Board Meeting, the Board requested that a task force be formed to further study the ability to approve the dual track program in which the Board didn't approve the emergency nurse practitioner track and scope of practice issues that came up. Dr. Wright stated that a meeting of the task force is scheduled to take place after the board meeting today.

Dr. Wright reported that the Notice of Intent in Chapter 45, which rules were published, received no opposition. Staff will move forward. Those rules will provide for some streamlining of processes for improved customer service and efficient regulation of APRNs.

**Agenda Item 3.1.4**  
**Center for Nursing**

(Written Report/Update Submitted)

**Agenda 3.1.4.1**  
**Louisiana Center for Nursing updates**

(Written Report/Update Submitted)

**Agenda Item 3.1.2**  
**Division of Regulatory Affairs**

**Agenda Item 3.1.2.1**  
**RNP/Monitoring**

(Report submitted in Dr. Lyon's ED Report)

**Agenda Item 3.1.2.2**

**Investigations**

(No Report)

**Agenda Item 3.1.2.3**

**Hearings**

(No Report)

**4. Reports**

**Agenda Item 4.1**

**Report of the President**

(Report posted)

Dr. Bonanno thanked the outgoing Board members for their dedicated service for the past eight years: Dr. Prechter, Dr. Westbrook, and Dr. Harris. Mr. Cotita was also recognized and thanked for his four years of service.

**Agenda Item 4.2**

**Report of the Vice-President**

(Report Posted)

**Agenda Item 4.3**

**Report of the Executive Director**

(Report posted)

**Motion:** by N. Davis, seconded, to accept the report of the President, Vice President and the Executive Director.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**2. Office of the Executive Director**

**Agenda Item 2.1**

**Strategic Map**

Board members were provided with a copy of the Strategic Map regarding the Strategic Planning Meeting Summary for 2018-2020. Dr. Lyon reviewed with Board members

**Agenda Item 2.2**

## **Mentors for the Four New Board Members**

Dr. Lyon has asked the chiefs to work with the directors to give timelines regarding what is needed to orient new Board members in terms of departments. Dr. Lyon stated that she hoped all Board members will volunteer to be mentors to the new Board members coming on.

Dr. Bonanno stated that it would be beneficial for new members to observe a hearing before being on a panel.

Discussion ensued regarding what constitutes a quorum.

### **Agenda Item 2.4**

#### **LSBN Underwriting Pennington Research Center as Venue for 2018 Culture of Health Summit**

Summary/Background presented by Dr. Lyon.

The next Culture of Health Summit will be held at Pennington Biomedical Research Center. Dr. Lyon requested that the Board underwrite the cost of using the Pennington Research facility as LSBN's venue for the Second 2018 Culture of Health Summit. The cost would be \$2,000 which will be the fee for using the Center.

**Motion:** by P. Prechter, seconded, that the Board approve underwriting the cost of renting the Pennington Biomedical Research Center for the Louisiana Action Coalition's 2018 Culture of Health Summit at a cost of \$2,000.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

## **5. Professional Development**

(No report)

## **6. National Council State Boards of Nursing**

(No Report)

## **7. Public Comments**

(No Public Comments)

**Motion:** by N. Davis, seconded, for the Board to go into Executive Session for the purposes of hearing the Report on Litigation and Personnel Issues.

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

**ADJOURNMENT:**

**Motion:** by P. Prechter, seconded, to adjourn

Voice Vote: L. Bonanno-yes; T. Cotita-yes; N. Davis-yes; J. Hill-yes;  
J. Harris-yes; T. Kindall-yes; P. Prechter-yes; S. Westbrook-yes

Motion Carried

The meeting adjourned at 3:00 p.m.

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**LAURA BONANNO, PRESIDENT  
LOUISIANA STATE BOARD OF NURSING**